

Title: Double Counting (Overlapping)	Policy No: 1.6
Category: Programs and Curricula	Effective: Fall 2004 Effective with revisions Fall 2005

Policy Statement: Double counting or allowing courses to overlap from one area to another will be permitted in the following undergraduate degree components:

- *multiple degrees,
- *double (or multiple) majors;
- multiple minors;
- a major and a minor;
- the university core course/general education and a major and/or a minor.

A course may not count in more than one area/core of the general education/university core.

Double counting is not allowed between the General Studies major and another major or minor. Double counting is also not allowed between the Professional Teacher Education (PTE) component and the corresponding major requirements of the degree.

This policy does not reduce the total number of hours in general university requirements, i.e., total hours required, upper-division hours.

*A minimum of 30 hours must be unique to each major.

Background: For years, UCO has not allowed students to count courses for multiple purposes. This has resulted in students being discouraged from certain academic pursuits.

Courses in the PTE section can be used in General Education (such as IME 3312) and also in any minor requirements.

Purpose: Provide opportunities for students to earn additional credentials associated with their degree in a shortened time frame.

Implementation Date: Fall 2004

Related Procedures:

Coordinating Offices: Enrollment Management, Academic Advisement, Department Chairs, Deans

Academic Affairs Point-of-Contact: Assistant Vice President for Enrollment Management/Registrar

Policy revision approved by the Provost/Vice President for Academic Affairs on June 16, 2004.

Policy approved by the Vice President for Academic Affairs on September 3, 2003.

Key Words: Double counting, overlapping, multiple degrees, double majors, major/minor, general studies