

University of Central Oklahoma

Academic Affairs Curriculum Council

Meeting Minutes

January 23, 2008

3:30 p.m., Education Building Room 106

Chaired by Dr. Evelyn Wilson-Martin, Assistant Vice President for Academic Affairs

1. **Welcome.** Dr. Wilson-Martin called the meeting to order at 3:36 p.m.
2. **Roll call.** *Members present:* Dr. Elaine Bartgis, Dr. Tim Bridges, Dr. Kathy Brown, Dr. Warren Dickson, Dr. Darrell Ford, Dr. Ted Honea, Dr. Jennifer Barger-Johnson, Dr. Donna Kearns, Dr. Mark McCoy, Dr. Dana Rundle, Dr. Keith Swezey, Dr. Melville Vaughan, Dr. Shari Villani, Dr. Charleen Weidell, Dr. Evelyn Wilson-Martin, Ms. Amanda Lemon, Mr. Todd Milam, Dr. David Bass, Dr. Donna Cobb, Mrs. Vickie Garlitz and Sue Ryan. *Members absent:* Mr. Chris Domanski, Mr. Kevin Eckard, Ms. Dawn Holt, Dr. Charles Hughes, Dr. Gayle Kearns, Dr. Carol Lucas, Dr. Gwendolyn Olivier, Dr. Barbara Parrish, Dr. Bill Pink, Dr. Candy Sebert, Dr. Stacy Southerland, Dr. Richard Bernard, Dr. Len Bogner, and Dr. John Camey.
3. **Approval of the minutes from the December 5th, 2007 meeting.** Minutes were approved.
4. **Summary of Fall AACC activities.**
Sue Ryan gave a summary of the activities of the AACC during the Fall 2007 semester. A total of 216 proposals were reviewed by the council for a total of 327 changes since proposal #7 contained a list of 104 courses to be changed and proposal #106 contained a list of 9 courses to be deleted. A statistical breakdown of these proposals is attached.

Updated tracking charts sorted by department/college and by proposal number are posted online on the main Academic Affairs website,

<http://www.busn.ucok.edu/academicaffairs/AACc/aacc.htm>.

RUSO approval has been received for the five major deletions (Small Business Management, Hotel and Food Service Administration, business Communication, Applied Economics and Economics-Public Administration), the name change for International Trade to International Business, the new major in Political Science-Public Administration and the new program in Humanities. The letter of intent has been sent to OSRHE for the new Humanities program and the forms requesting approval of the five major deletions, the major name change, the new major and the new program will be sent to OSRHE this week.

5. **Spring 2008 AACC assignments.**

Council members not yet identified on a subcommittee for the spring semester were asked to choose to serve on either the terminology; the internships, practicums and other common courses; or the form revision subcommittee. Evelyn Wilson will call the first meeting of these subcommittees and give them their charge. The subcommittees will meet through the spring as necessary and report back to the AACC on April 16.

Terminology

Darrell Ford
Chris Domanski
Carol Lucas
Stacy Southerland
Candy Sebert
Charles Hughes
Todd Milam

Internships, Practicums and other common courses

Shari Villani
Mark McCoy
Gwen Olivier
Kevin Eckard
Dawn Holt
Gayle Kearns

Form revision

Sue Ryan
Ted Honea
Charleen Weidell
Jennifer Barger-Johnson
Kathy Brown

Operating code review

Bill Pink
Donna Kearns
Keith Swezey
Melville Vaughan
Tim Bridges

SCII

Dana Rundle
Elaine Bartgis
Barbara Parrish
Warren Dickson

6. **Announcements.**

The next AACC meeting will be Wednesday, April 16, 2008 at 3:30 p.m. in the Education Building, room 106. The Council will meet on April 23 if needed for subcommittee reports.

7. **Adjournment.**

Meeting was adjourned at 4:00 p.m.